

**Human Resources Division**

HO(HRD)/14181 /2017

December 31, 2017

**Office Order**

This has reference to the Clause No. 6.3 of National Integrity Strategy work plan and its implementation quarterly progress report. According to the Right to Information Act, 2009, a “Responsible Officer” and “Appellate Authority” shall be appointed in every Organization.

In line with Bangladesh Bank’s guidance the undernoted Executive/Official(s) of the Bank shall be appointed as “Appellate Authority” and “Responsible Officer” for Prime Bank Limited as per the Right to Information Act, 2009:

<b>SL</b>	<b>Name</b>	<b>Responsibility</b>
<b>01.</b>	<b>Rahel Ahmed</b> Managing Director & CEO	Appellate Authority
<b>02.</b>	<b>Ziaur Rahman</b> Senior Executive Vice President & Head Human Resources Division	Responsible Officer

As per Section 24 of the Right to Information Act, 2009, The “Appellate Authority” shall dispose of the application filed by any person who is aggrieved by the decision of “Responsible Officer”. The “Responsible Officer” shall discharge his duties in accordance with the provisions of Section 7–10 of the said Act.

**Rahel Ahmed**  
Managing Director & CEO

**Enclosure:** (i) Bangladesh Gazette dated 06.04.2009 (pp. 2655, 2658 – 2662, 2668) – 07 pages

**Copy to :**

1. All Deputy Managing Director(s).
2. SEVP & Head of HRD.
3. All Divisional Heads at Head Office.
4. All Heads of Branch and SME Branch.
5. All Employees.
6. Personal File/Office Copy.